

Townshend School Board Minutes

Townshend Elementary School

7:00 p.m.

1-10-11-Draft

Present: Beth Cutts, Kim Liebow, April Chase, David Dezendorf, Craig Hunt, Members of the Board, Deborah Leggott, Principal, Ryan Hockertlotz, Member of the Public, Judy Hawkins, Recorder

1. Additions & Deletions to Agenda: David asked to have added under New Business: Future Challenges, Shrinking Enrollment, and Options for Change.
2. Members of the Public: No inquiry from the public.
3. Consent Calendar: Principal's Report
Superintendent's Report
 - (a) David requested to have the Approval of Minutes for December 12, 2010 be removed from the consent calendar.
 - (b) Consent Calendar was approved with unanimous consent.
 - (c) Approval of Minutes of December 12, 2010.
 - i. David asked to have the following corrections made, clarifying the need to show whether each motion carries or fails: April made a motion to enter Executive Session at 7:30 pm. Motion carries. David made a motion to leave Executive Session at 7:37 pm. Motion carries.
 - ii. Motion carried to approve the minutes for December 12, 2010 with the above corrections.
4. Treasurer and Financial Reports: David reported that out of the \$200,000 loan, \$100,000 has been used. The current balance in the bank account is \$233,000.00.
5. Bills and Purchase Orders:
 - (a) David made a motion to pay the bills and purchase orders as follows: Payroll PO #33 \$16,717.02, Payroll PO#34 \$7,764.87, Payroll PO#35 \$16,577.22, Payroll PO #36 \$13,301.47 and Vendor Warrant PO #37 \$97,486.42. \$77,008.75 of the Vendor Warrant is WCSU assessment. Craig amended the motion to direct the treasurer to hold the check for WCSU assessment until \$50,000 is received from the tax payments on February 25, 2011. Motion carried to pay the bills and purchase orders as discussed.
6. Reports of Administration and Committees:
 - (a) Policy-no meeting.
 - (b) Technology-no meeting.
 - (c) Negotiations: The Board will go into Executive Session to discuss negotiations
7. Unfinished Business and General Orders:
 - (a) Townshend Fire Department/Septic: David is still working with the Townshend Fire Dept. David will keep the board apprised of what is happening.
 - (b) 21st Century Grant: Deborah Leggott reported that this has been completed and submitted.
 - (c) Budget questions in preparation for Town Meeting: David asked the board to review the budget to allow any questions they have to be answered at the February 14 meeting in preparation for Town Meeting. A brief discussion ensued. Monday, February 21st at 7 pm will be the pre-town meeting

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with the Townshend Selectboard. The board members will let David know if any questions arise.

8. New Business:

- (a) Bus Driver update: Barbara Garfield has signed a 90 day contract with Townshend School District to drive the school bus in the absence of Andrea Royce.
- (b) Emergency Management use of Bus during crisis:
 - i. David asked the board if the bus is not being used on weekends, etc. if they would consider Townshend Emergency Management use the bus in case of an emergency provided they take care of the fuel or any other expense that might be incurred from them using the bus.
 - ii. Craig made a motion to have Townshend Emergency Management utilize the school bus in time of emergency. The board requested assurance that the bus would be available if needed by the school. Craig withdrew motion until next meeting.
 - iii. David will prepare a Memorandum of Understanding for the next meeting for the board's review.
- (c) School Tuition Amount: Craig made a motion to set the school tuition rate at \$12,500 for FY2012. Motion carried.
- (d) Inter-School Communications/School Crisis Procedure coordination: Deborah gave an overview of an incident that had taken place at LGUHS last week. Deborah reported that some of the parents thought TES should go into lockdown. This did not happen. David has set up a meeting with LGUHS as Townshend Emergency Management Director. David will keep the board abreast as soon as anything comes available.
- (e) Townshend School District Report approval: David penned a draft from the school board and sent it out. Craig made a motion that we adopt the draft that David presented as amended. Motion carried.
- (f) Future Challenges: A lengthy discussion ensued.
 - i. Deborah would like Townshend to be part of talks with other schools. She said the sharing of resources could be a good thing.
 - ii. Ryan H. talked about importing students from other countries i.e. India, China and have them live with people in the community. The students from the sending area would pay the tuition.
 - iii. David requested that Deborah check in with the Principal's Association to see how we rank among other schools throughout the United States. Deborah will bring her findings to the next meeting.
 - iv. Kim will look at the socio-economic data and bring back to the next meeting.
 - v. April & David will discuss with some of the other board chairs concerning the regional education district (RED) process.

9. Correspondence: The Board received no correspondence this month.

10. Upcoming Meetings:

- (a) WCSU Negotiation Committee 6:30pm January 19, 2011 Leland and Gray room A11.
- (b) WCSU Negotiations Committee 6:30pm February 3, 2011 Leland and Gray room A11.
- (c) WCSU Negotiations Committee 6:30pm February 16, 2011 Leland and Gray room A11.

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11. Executive Session:
 - (a) Negotiations
 - i. April MOVED to enter executive session to discuss negotiations with the Teachers Union. The motion carries and the Townshend School Board entered executive session at 8:09 pm as Principal Leggott and the other meeting attendees left the meeting.
 - ii. David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 8:31 pm.
 - iii. No Resolution.
 - (b) Superintendent Evaluation.
 - i. Craig MOVED to enter executive session to evaluate the Superintendent. The motion carries and the Townshend School Board entered executive session at 8:32 pm.
 - ii. David MOVED to leave executive session. The motion carries and the Townshend School Board left executive session at 9:15 pm.
 - iii. Resolution: David will send the evaluation to Emily Long, Chair of WCSU Board of Directors.
12. Adjourn: Beth MOVED to adjourn. The motion carries and the Townshend School Board meeting adjourned at 9:16 pm.

Respectfully submitted,

Judy Hawkins
Recorder